



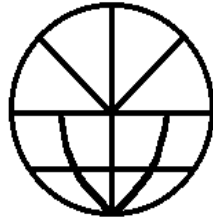
INDIA INTERNATIONAL CENTRE
40, Max Mueller Marg, New Delhi-110003
Telephone: 24609322, 24609323
E-mail: purchase@iicdelhi.in

To,
M/s _____

ANNUAL SERVICE CONTRACT FOR GARBAGE COLLECTION SERVICE

Dear Sir,

1. Sealed Tender is invited for the services against the above mentioned category of the contract for the period **01 April 2024 to 31 March 2025**.
2. You may quote for the services to be rendered as per Annexure-A, One Rate, without preconditions. All pages of the Tender form are to be stamped and signed.
3. Bidder can download the document and further amendments, from the IIC website (www.iicdelhi.in) and submit the same to IIC in a sealed envelope super-scribing on it **“Tender for ANNUAL SERVICE CONTRACT FOR GARBAGE COLLECTION SERVICE”** so as to reach **“Purchase Officer, India International Centre, 40, Max Mueller Marg, New Delhi 110003”** on or before **23st February, 2024 at 17:00 Hrs.** Validity of quoted rates will be for 90 days.
4. Check list provided in the Tender form is mandatory to be filled by the vendor by attaching all the required documents as asked for.
5. Please note that the Centre reserves the right to accept or reject any of the Tender in part or whole or all the Tenders without assigning any reason, nor is it bound to accept the lowest quotation & to divide the same between a numbers of suppliers without any liability on its part.
6. Late, incomplete, conditional, false, fictitious tenders or Tenders without deposit will be summarily rejected.
7. Please read the detailed services as required to be rendered by the vendor, which form part of this tender document at Annexure-B and Terms and conditions at Annexure ‘C’ as the same are to be accepted by the Tenderer.



INDIA INTERNATIONAL CENTRE
40, Lodhi Estate, Max Mueller Marg, New Delhi - 110003
Telephone : 24609322, 24609323
E-mail: purchase@iicdelhi.in

ANNUAL SERVICE CONTRACT 2024-25

TENDER FORM FOR GARBAGE COLLECTION SERVICES

FOR THE PERIOD OF 01-04-2024 TO 31-03-2025

SECURITY DEPOSIT : 10% of Tender Value

INDIA INTERNATIONAL CENTRE

CHECK LIST FOR TENDER FORM

1	Name of Contract		
2	Name of the Vendor		
3	Status of the Vendor i.e. Whether applying as a Principal/Authorised Distributor/Dealer. Documentary proof to be enclosed. (Must)		
4	Complete Address of the Vendor		
5	Telephone No. / Mobile No /Fax No. /Email ID		
6	Name of Contact Person & Mobile No.		
7	Copy of Registration of Shop in Delhi for doing Business is enclosed. (Must)	Yes / No	
8	Whether EMD of Rs. 5,000 enclosed. Original DD/Cash receipt to be enclosed. (Must)	Yes/No	DD/Cash Receipt No. Date.....
9	Whether EMD exemption sought	Yes / No	(No EMD for existing vendor)
10	Whether Tenderer (Principal / Authorised Distributor / Dealer/ Merchant.) is having 3 yrs experience in supply of _____ business. List of suppliers to be enclosed in support of experience.		
11	Whether having PAN/GIR Regn No. A self attested copy to be enclosed. (Must)	Yes/No	Regn No....., Date....
12	Whether having GST / TIN Number / C.S.T. Self attested copy to be enclosed.	Yes/No	Regn No....., Date....
13	Whether Certificate for unconditional acceptance of all the terms and conditions of the tender on the Bidder's letter head enclosed as per format. (Must)	Yes/No	
14	Has your company been Black Listed by any company in Delhi, If yes, give details.	Yes/No	
15	Whether ESI & PF compliance is being done by the vendor for staff deployed.	Yes/No	(For Services Contract)

Vendor Signature with Stamp

WET / DRY GARBAGE COLLECTION SERVICES FOR THE PERIOD 01/04/2024 TO 31/03/2025			
SL NO	ITEMS	MAIN CENTRE/ ANNEXE	GST
1	DRY GARBAGE COLLECTION PURCHASE AMOUNT		

I agree to the terms & conditions mentioned in the Tender form

Vendor Signature with Stamp

SERVICES TO BE RENDERED FOR GARBAGE COLLECTION SERVICES

1 The vendor would provide the garbage collection services in the entire premises of IIC Main Centre and Annexe as listed below :-

- a) Collection of Dry Garbage on daily basis.
- b) Cleanliness of Wet Garbage rooms will be maintained and as per the satisfaction of IIC.
- c) To collect all the Garden/Operational Waste from IIC premises on daily basis.
- d) The Garbage collection of Main/Annexe Building will be done as per given schedule only. (i.e after closing of business hours).
- e) Advance Deposit of Six month's sale amount is to be deposited to IIC before the starting of contract.

The Centre reserves the right to terminate the Contract if the services on vendor found unsatisfactory without giving any notice but vendor is required to give 30 Days' notice to terminate the contract. The decision of the Director, India International Centre, 40, Max Mueller Marg, New Delhi-110003 shall be final and binding on both parties and shall not be questioned.

TERMS & CONDITIONS FOR THE CONTRACT

1. The approved rates shall remain effective from **01 April 2024 to 31 March 2025**. No escalation, whatsoever, in rates quoted shall be allowed during the period of contract under any circumstances.
2. Each tender shall be accompanied by Earnest money deposit of Rs 5,000/- by way of demand draft drawn in the favour of India International Centre and payable at New Delhi. Incomplete tenders and tenders not accompanied by the Earnest money Deposit shall be summarily rejected.
3. On acceptance of the tender an additional amount of Security Deposit of 10% of Tender Value shall be deposited by way of DD/Pay Order at Delhi/New Delhi, the same shall not draw any interest. In case of non-acceptance of the tender, the amount of Earnest money deposit shall be refunded without any interest.
4. The Contractor shall also be liable to pay Centre the sum not exceeding Rs. 500/- (Rs. Five hundred only) at the option of the Purchase Officer as liquidated damages for each and every day of such default or for any breach of the contract, as often as the same shall happen, the Centre being at liberty to retain the said sums from the amount of any bills/security deposit that may or shall be due to the contractor for due performance of the contracts. In case of repeated defaults, the Centre reserves the right to terminate the contract.
5. In the event of failure on the part of the contractor to render the services in accordance with the conditions entered herein, the said deposit shall be forfeited to the Centre.
6. The contractor shall not directly or in indirectly offer any inducement, gratification, gift or reward to any officer and employee of the Centre to do or not to do so act, manifestly favorable to such contractor in the discharge of the Centre responsibilities, under the terms of the Agreement or for obtaining any benefits, appurtenant thereto, any such attempt would such sufficient ground for termination of the contract and forfeiture of the security deposit.
7. On acceptance of the tender, the Tenderer shall enter into agreement with IIC.
8. Any question or difference which may arise concerning the construction, meaning or effect of this Agreement or concerning the rights and liabilities of the parties hereunder or any other matter arising out of or in connection with this Agreement shall be referred to arbitration by a Sole Arbitrator to be appointed by the Director of IIC. The decision of the Director IIC on the appointment of the Sole Arbitrator shall be final and binding on the parties. Unless awarded otherwise by the Sole Arbitrator, the cost of arbitration proceedings shall be shared equally by the parties. The arbitration proceeding shall be in English language and the venue shall be New Delhi. Subject to the above, provisions of Arbitration & Conciliation Act, 1996 and the Rules framed there under shall be applicable.
9. All and any dispute/difference/issue/matter/action relating to or arising out of this Agreement are subject to the exclusive jurisdiction of the Courts situated in the National Capital Territory of Delhi

(On Vendor Official Letter Head)

To,

Date:

The Purchase Officer

India International Centre

40, Lodhi Estate, Max Mueller Marg,

New Delhi - 110003

**CERTIFICATE FOR UNCONDITIONAL ACCEPTANCE OF
TERMS & CONDITIONS, SPECIFICATIONS OF THE TENDER**

Sir,

It is certified that I/we have studied/understood and hereby agree for the terms and conditions, Scope of Supplies and specifications of the Tender for Collection of **Dry Garbage** at India International Centre.

Vendor Signature with stamp