INDIA INTERNATIONAL CENTRE

http://www.iicdelhi.nic.in
India International Centre
40, Max Mueller Marg
New Delhi – 110003
Phone - 011 – 24609499
69090500
E-mail: hostel@iicdelhi.org

HOSTEL TARIFF & RULES / PROCEDURES

(w.e.f. 1st March, 2026)

FOR INDIAN NATIONALS

Member Category	Single Room (Rs)	Double (Main) (Rs)	Suite (Rs)	Double (Annexe) (Rs)	Additional Person Charges (Rs)
Members					
Honorary Member / Foundation Member / Life Member / Member / Associate Member / Overseas Associate Member / Short Term Associate Member	2625	3835	4515	3835	500
Temporary Members	4200	6325	7015	6325	750
Corporate Members / Corporate Associate Members					
(i) Universities, Including Deemed Universities / Corporate Foundation Members	2625	3835	4515	3835	500
(ii) Educational / Research / Cultural Institutions	2940	4465	5250	4465	600
(iii) Institutions other than Educational, Research & Cultural Institutions (Business Category) / Foreign Institutions / Corporate Overseas Associate	3835	5775	6405	5775	750

FOR FOREIGN NATIONALS

(w.e.f. 1st April 2025)

Member Category	Single Room (Rs.)	Double (Main) (Rs.)	Suite (Rs.)	Double (Annexe) (Rs.)	Additional Person Charges (Rs.)
Honorary Member / Foundation Member / Life Member / Member / Associate Member / Overseas Associate Member / Short Term Associate Member/Universities/Corporate Member (Institutions)	3250	4750	5160	4750	650
Temporary Members/Corporate Members (Foreign and Business Category)	4750	7150	7320	7150	1000

Please Note:

- **Applicable GST extra.**
- **Accommodation in the Centre and its Annexe is meant for Members.**
- **All meals are available on a-la-carte basis.**

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Important Rules / Procedures

- Accommodation in the Centre and its Annexe is meant for Members.
- All meals are available on a-la-carte basis.
- 24 hour room service (limited items are served).
- Check-in and check-out time: 12 Noon.
- Bills are to be settled on presentation or before departure.
- No provision for additional beds in the Annexe.
- The guest of a Member will be enrolled as a Temporary Member upon payment, valid for 7 days.

  Indian Guest – Rs. 750/- Per Person + GST

  Foreign Guest – Rs. 1000/- per person + GST

Booking of Rooms

- Requests from Individual Members shall be considered for booking up to a maximum of 4 rooms at a time.
- Requests from Corporate Foundation / Corporate Members shall be considered for booking up to a maximum of 4 rooms at a time
- CA (Corporate Associate) Member can book 2 Rooms at a time.
- Corporate / University nominees will be charged the member rates. Other guests of Corporates / University who are not nominees will be charged temporary member rates.
- Members residing in Delhi / NCR shall get lower priority than outstation members for booking of rooms for their own use.
- Rooms can be booked six months in advance by all Members, whether residing in India or abroad.
- The hostel rooms are to be used only for residential purpose.
- Booking of hostel rooms are not permitted for press conference, meeting, party etc.
- Members residing in India can book accommodation for a maximum period of 10 days in a month.
- The period of stay can be extended to a maximum of 15 days in a month, in each case subject to availability of rooms.
- Members residing outside India can book accommodation for a maximum period of 30 days in a quarter. The period of stay can be extended up to a maximum of 45 days in a quarter, in each case subject to the availability of rooms.

Group Bookings

- Corporate Members can make group bookings for a maximum of 5 rooms at a time.
- In case of group bookings, 100% advance payment for the entire period of stay will be collected at the time of the booking.

Confirmation of Reservation

- Verbal requests from Members for allotment of rooms shall be taken as Provisional Bookings. Allotment of rooms shall be effected only on receipt of written communication / Fax / E-mail / letter from the Member concerned within 3 days of his / her request. If the written communication is not received within 3 days, cancellation of Provisional Bookings will be effected.

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Cancellation

For Group Bookings

- In the event of cancellations made 15 days prior to the bookings, the full amount paid as advance payment will be refunded.
- If cancellations are made 7-14 days prior to the booking, 25% rent of the rooms booked will be deducted from the advance paid.
- If cancellations are made 7-3 days prior to the booking, 50% rent of the rooms booked will be deducted from the advance paid.
- Cancellation less than 72 hours before booking will incur a 100% deduction of room rent (maximum 3 days) from the advance paid.

For Individual Bookings:

- If room cancellations are made with less than 72 hours remaining from the occupancy date, the full room rent (Maximum 3 days) for those dates will be charged to the member. However, for occupancy dates beyond 72 hours from the date of receipt of the cancellation notice, the entire room rent will be refunded.

Retention

When guests fail to arrive without prior notice or information, it is considered as '**no-show**'

- For group bookings, if no-shows occur, the full rent due for the entire period of the bookings will be retained.
- For individual bookings, if no-shows occur, the full rent due for the entire period of the bookings will be charged. .
- In case of guests, the members sponsoring the guests will be required to pay the retention charges.

Extension / Overstay

- Guests' requests for overstay would be accommodated by the Reservation Desk (upto next 48 hrs.), if rooms are available, after adjusting wait-listed members and provided written requests are made by the guests.
- If rooms are not available, then the Reservation Desk will inform the guest and the guest will have to vacate the room. In the event of failure to vacate, a penalty amounting to four times the room rent will be levied.
- Extensions which do not fall within the process mentioned above will not be possible.

- In case of overstays or extensions by guests without permissions, the following penalties will be imposed:

a) Rent will be charged four times the normal rate.
b) All room services will be suspended.

Note: The above may kindly be read in conjunction with the rules already circulated to members. Copies are available with Receptionist on duty.