

INDIA INTERNATIONAL CENTRE

India International Centre (IIC), New Delhi invites applications for the post of
Civil Site Supervisor – 01 Post (contractual basis)

Start date: 12th March 2026

The eligibility criteria for submitting applications are as follows:

a)	Qualification	Graduate/Diploma in Civil Engineering
b)	Age	35 – 45 Years.
c)	Key Responsibilities	<ul style="list-style-type: none">✓ Site inspection for civil construction work and ensure that the work is as per the project specification and issued for construction drawing /final approved drawing from the authorities.✓ Validating inventory of material✓ Ensuring Monitoring, Planning, Coordination, Control, stipulated quality standard✓ Coordination with sub-contractor for smooth flow of work.✓ Coordinate with contractors, vendors, personnel in other departments to discuss and formulate estimates.✓ Monitoring daily progress of site.✓ Checking the running/final bills of executed work, with measurement checking as per the given drawings✓ Recommending new and qualitative products for project work.
d)	Experience	Minimum 10 years in Building construction area and Project Management.
e)	Remunerations	Monthly Professional Fees Rs. 65,000/-

All applications along with CV/supporting documents and a passport size photograph are to be submitted by hand, email or by post to: Administration Department, India International Centre, 40 Max Mueller Marg, New Delhi – 110003 (E-mail – careers@icdelhi.in) latest by **22nd March 2026.**

(Kanwal Wali)
Secretary