

TENDER

CONSTRUCTION OF LIFT SHAFT

PROGRAMME BLOCK

**INDIA INTERNATIONAL CENTRE
40, MAX MUELLER MARG
LODHI ESTATE NEW DELHI**

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(1) SCOPE OF TENDER

**CONSTRUCTION OF LIFT SHAFT
PROGRAMME BLOCK**

AT INDIA INTERNATIONAL CENTRE

40, MAX MULLER MARG, LODHI ESTATE, NEW DELHI

2. NOTICE INVITING TENDER

M/s _____

1.1 Sealed item rate tenders in the prescribed form are hereby invited by the undersigned for the work as detailed below:

- i) Name of work : **Construction of lift shaft at Programme Block at IIC**
- ii) Owner : M/s. India International Centre, 40. Lodhi Estate, Max Mueller Marg, New Delhi
- iii) Issue of Tender : From 21-04-2026
- iv) Receipt of tender documents : On or before 30.04.2026 upto 1500 Hrs.
- v) Completion Period : 90 DAYS
- vi) Address for Issue of Tender : **M/s India International Centre
40, Max Muller Marg
Lodhi Estate
New Delhi 110003**
- vii) Address for submission of Tender : **PURCHASE OFFICER
India International Centre , 40, Lodhi Estate
Max Mueller Marg , New Delhi 110003**

Sealed Tenders will be deposited in the Tender Box kept at ADM. OFFICE.

1.2 PRINTED FORMS OF TENDERS consisting of the complete specifications, the schedule of quantities of work to be done and set of 'Conditions of Contract' to be complied with by the person whose tenders may be accepted, which will also be found printed in the form of tenders may be accepted, can be obtained on payment of cost of tender document at address as detailed in para 1.1 above.

1.3 The site for the work is available.

1.4 The acceptance of tender, will rest with M/s IIC who does not bind itself to accept the lowest tender, and reserves to itself the right and authority to reject any or all the tender received without assigning any reason thereof. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

1.5 Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

1.6 On acceptance of the tender, the name of the accredited representatives of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be

communicated to the Engineer-in-charge within 10 days after the date of written order to commence work.

- 1.7 GST or any other tax on materials, if any, in respect of this contract shall be payable by the contractor and IIC will not entertain any claim whatsoever in this respect. In the event of non-payment/defaulting in payment of any octroi, royalty, cess, GST, custom excise or any other levy/tax including labour dues and E.P.F. etc. by the contractor, IIC, reserves the right to withhold the dues / payment and make payments to the Local /State /Central Govt. Authorities or to labourers as may be applicable and same shall be adjusted from the amounts due to contractor.
- 1.8 **VALIDITY OF OFFER**
The tender for the work shall remain open for acceptance for a period of Ninety days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to Employer then Employer shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.
- 1.9 The tender for the work shall not be witnessed by a Contractor who himself/themselves has /have tendered or who may tender for the same work. Failure to observe this condition would render tenders of the contractor tendering as well as witnessing the tender liable to summarily rejection.
- 2.0 If it is found that the tender is not submitted in proper manner or contain too many corrections or absurd rates of amounts, IIC reserves the right cancel the Bid of the Contractor.
- 2.1 The Contractor shall comply with the provisions of the Apprentices Act, 1961, and the rules and order issued there from time to time. If he fails to do so, his failure will be a breach of the contract and the IIC, may in his discretion cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Act.
- 2.2 Unsealed tenders will be summarily rejected.
- 2.3 Before tendering, the Contractor shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of grounds working conditions including space for stacking of materials, installations of T&P etc. conditions affecting accommodations and movements of labour etc. required for the satisfactory execution of the contract. No claim whatsoever on such account shall be entertained by IIC, in any circumstances.
- 2.4 The Contractor should read the specifications and study the tender drawings carefully before submitting the tenders.
- 2.5 The Contractor's responsibility for the contract shall commence from the date of issue of orders of acceptance of tender.
- 2.6 The Contractor should verify all plans, elevations and sections shown in the drawing and in case of doubt about required particulars which may in any way influence his tender, same may be got clarified from the issuing authority of tender before submitting the

tender. No allowance whatsoever will be made beyond the contract for any alleged ignorance thereof.

2.7 The site for execution of the work will be made available, as soon as the work is awarded.

2.8 The tender documents has the specific terms and conditions on which tenders are required. Hence, all tender should be in strict conformity with the tender documents and should be filled in where ever necessary and initialed. Incomplete tenders are liable to be rejected. The terms and conditions of the tender documents are firm as such conditional tenders are liable to be rejected.

2.9 RATES:

2.9.1 The Contractor s should quote in figures as well as in words the rate, and amount tendered by them. The amount for each item should be worked out and the requisite totals given.

2.9.2 Special care should be taken to write the rates in figures as well as in words and the amounts in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word “Rs” should be written before the figures of rupees and word Ps. After the decimal figures, e.g. Rs. 2.15 Ps and in case of words, the word ‘Rupees’ should precede and the word ‘Paise’ should be written at the end. Unless the rate is in whole rupees and followed by the words ‘only’, it should invariably be upto two decimal places. While quoting the rare in schedule of quantities, the word ‘only’ should be written closely following the amount and it should not be written in the next line.

2.9.3 Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. If on check there are differences between the rates quoted by the Contractor in words and in figures or on the amount worked out by him, the following procedure shall be followed:

2.9.4 When there is difference between the rates in figures and in words, the rates which correspond with the amount worked out by the Contractor shall be taken as correct.

2.9.5 When the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or in words then the rate quoted by the Contractor in words shall be taken as correct.

2.9.6 When the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly, the rate quoted by the Contractor will be taken as correct and not the amount.

2.9.7 The rates quoted by the Contractor shall cover the cost of all loading, transporting to site, unloading, storing under covers as required, assembling or joining the several parts together s necessary and incorporating or fixing materials in the work including all preparatory work or whatsoever description as may be required and of closing, preparing, loading, returning empty case of containers to the place of issue.

2.9.8. The Contractor is bound by the rates he quotes for the various items irrespective of quantities mentioned in the tender. No extra amount will be paid due to variation, alteration, omissions, modifications of the quantities put to tender, unless it has been specifically agreed by Owner/Architect.

PURCHASE OFFICER
For INDIA INTERNATIONAL CENTRE
40, LODHI ESTATE,
MAX MUELLER MARG,
NEW DELHI
PH: 011 -
FAX: 011-

CONTRACTOR'S SIGNATURE

3. GENERAL INSTRUCTIONS TO TENDERERS

Annexure-III

Scope of Work

1. **Name of the Work:** Construction of Lift Shaft at Programme Block Main Centre at, India International Centre, 40, Max Mueller Marg, New Delhi 110003
2. **Quality :** The Contractor shall ensure quality of materials and workmanship at all times. Any losses arising out of poor quality shall be recovered from the Contractor.
3. **Execution of Work:** The proposed work has to be executed in such a way that there is minimum inconvenience to the Guest / inmates / Member and work is to be completed in time bound manner.
4. **Site Visit:** The tenderer is advised to visit and examine the site and its Surroundings to get acquainted with the scope of work fully at his / their cost and obtain, for himself on his own responsibility, all information that may be necessary for preparing the tender and entering into a contract. The agency shall be deemed to have inspected the site and its surroundings before hand and taken into account all relevant factors pertaining to the site in the preparation and submission of the Tender.

5. Dismantling

Before any dismantling work is commenced and also during the process of the work: All corridor and open area adjacent to the work site shall either be closed or suitably protected.

All practical steps shall be taken to prevent danger to persons employed from risk of fire or explosion, or flooding. No floor, roof or other part of a building shall be so overloaded with debris or materials as to render it unsafe.

6. Safety

All necessary personal safety equipment such as helmets protective footwear goggles / eye shields, life jackets, gas masks, safety belts etc. as considered adequate by the Engineer-in-Charge shall be available for use of persons employed on the site and maintained in conditions suitable for immediate use; and the contractor shall take adequate steps to ensure proper use of equipment by those concerned. Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed. Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the sites shall be so stacked or placed as to cause danger or inconveniences to any person or the public. The contractor shall provide all necessary fencing and lights to protect public from accidents and shall be bound to bear expenses of defense of every suit, action or other proceedings at law that may be brought by any person for injury sustained owing to neglect of the above precautions and to pay any damage and costs which may be awarded in any such suit, action or proceedings to any such person or

which may with the consent of the contractor be paid to compromise any claim by any such person.

7. **Avoidance of Nuisance**

The contractor shall take all precautions to avoid any nuisance arising from his operations. This shall be accomplished, wherever possible by suppression of nuisance at source rather than abatement of the nuisance once generated.

8. **Noise & Distribution / Pollution**

All works shall be carried out without unreasonable noise and disturbance. The contractor shall indemnify and keep indemnified the employer from and against any liability for damages on account of noise or other disturbance created while carrying out or in carrying out the work. The contractor shall take all reasonable precautions.

9. **Cleaning of Site:** The work of the contractor will not be treated as complete unless he removes all the debris of the work from the site complete with in the 50 meter lead. The contractor shall have to remove, dust and dirt from floors, wood work and colour splashes from floors, walls, door windows, glass-panes etc.

10. **Payment:**

The payments will be made through running bills and strictly in accordance with checked rates / measurement recorded at site, which is duly checked and verified by the Engineer In-charge.

(a) 95% on prorata of completion of work in RAR.

(b) Minimum RAR will be raised for the 25 % of completed work as per work order.

(C) 5% after completion of Defect liability period

11. **Deduction:** As applicable

12. **Completion:** The work shall be completed in 3 months from the date of work order

13. **Labour:** The Contractor shall, in respect of labour employed by him either directly or indirectly will comply with all the labour regulations. The contractor shall not employ in connection with the works any person who is below 18 years of age.

14. The estimated quantities as mentioned in the Annexure are indicative. The final payment shall be released as per the actual site measurement jointly carried out the representatives of IIC and the contractor.

15. **Defective work:**

The Employer shall, during the progress of the works, have power to order in writing from time to time the removal and proper re-execution of any work

executed with materials or workmanship not in accordance with the drawings and specifications or instructions, and Contractor shall forthwith carry out such order at his own cost. In case of defaults on the part of the Contractor to carry out the same and all expense consequent thereon or incidental thereof as certified by the Employer shall be born by the Contractor or may be deducted by the Employer from any money due or that may become due to the Contractor against this Contractor or any other contract with the Employer.

16 **Liquidity damages:**

Now completion of work beyond the stipulated date of completion and unauthorized extension of time shall attract liquidated damages on the Contractor. In such cases liquidated damages shall be levied at 0.1% of the value of Contract per day subject to a maximum of 5 % of the total value of Contract.

17 All Decision of HMD would be final & binding during the execution of the said work.

Annexure-iv

4. AILENT FEATURURES OF THE GENERAL CONDITIONS OF CONTRACT

S.No.	Particulars	Details
1.	Validity of Tender	90 days
2.	Name of Work	Construction of lift shaft at Programme Block
3.	Liquidated Damages	0.10% of the value of contract per day of delay project to a maximum of 5 % of the total value of contract.
4.	Defects liability period	12 months from date of completion of work
5.	Payment of Contractors bill	95 % after completion of work on Prorata basis (Maximum four bills) 5% after completion of Defect liability period
6.	Statutory Deductions	Shall be deducted at prevailing rates
7.	Variations in Contract Value	No compensation payable
8.	Time of Completion	90 days
9.	Tools/ Plant	All tools and plants will be contractors

5. APPROVED MAKE OF MATERIALS

All materials shall be of the preferred makes listed below, subject to the choice from among the makes offered being exercised by the owner/management.

LIST OF MAKES

Details of Materials	Manufacturer's Name
Stone Finish Wall & floor tiles	Kajaria/ Somany
OPC Cement 43 Grade	Ultratech/ Shree ultra-Jung Rodak/ Wonder
LED Light	Philps/ Syska/ Osram
Aluminium Section	Jindal/ Hindalco / Tata
Paris of Plaster	Shriram/ Sakarni
Glass	Saint Gobin/ Modigaurd
Steel	RATHI, RUNGTA, KAMDHANU
BRICKS	1 ST CLASS
Wires	Polycab. Finolex
Conduit pipes	AKG, Satia
Switch / Socket	Havells, North west
MCB	Havells, L&T
Distribution Box	Havells/ L&T
MS Tube/ section	Apollo/ SAIL

DRAWINGS

PRICE BID

